



**FMM INSTITUTE**

(C10626805080/ 199901000527/ 475427-W)

Centre for Professional Development



# EMERGENCY & DISASTER MANAGEMENT

No industry is free or immune from a Emergency and Disaster such as fire, flood, explosion, bomb threat, chemical spillage etc. It is usually a catastrophic event that will disrupt normal operations causing damage to property and life of the employees. It can arise any time and at most of the time when we least expect it. Therefore, it is very important that leaders of these industries plan and are well prepared for an emergency. Legally, this is extremely vital since the Occupational Safety and Health Act 1994 delegates the responsibility of caring for the employees and others in the workplace in the hands of the employers.

*Note : All participants will be required to have hands on training on Emergency and Disaster Preparedness especially the evacuation drill*

## OBJECTIVES

- Fulfill the legal requirement under the Occupational Safety and Health Act 1994 and the Factory and Machinery Act 1967, in ensuring safe and healthy working environment.
- To localize the emergency, if possible, eliminate it.
- Assist the management to minimize loss of lives and property in the workplace

All cancellations must be made in writing. There will be no charge for cancellation received 7 or more working days before the start of the programme. Cancellation received 5 working days before the start of the programme is subjected to a cancellation fee of 50% of the course fees. Cancellation received 3 working days and below before the start of the programme is subjected to cancellation fee of 100% of the course fees. If the participant fails to attend the programme, the full course fees are payable. However, replacement can be accepted at no additional cost.

## ADMINISTRATIVE DETAILS

Date : **February 12-13, 2026**  
(Thursday-Friday)

Time : **2 Days (9:00 am - 5:00 pm)**

Venue : **FMM Institute, Johor Branch**  
**No. 1 & 3, Jalan Kencana Mas 1/1,**  
**Tebrau Business Park III,**  
**81100 Johor Bahru, Johor**

Fees : **RM 1,215.00 (FMM Member)**  
**RM 1,350.00 (Non member)**  
The fee inclusive Service Tax at 8%  
(SST No: W10-1901-32000105)

Closing Date : **January 29, 2026 (Thursday)**

Training Provider : **FMM Institute Johor**  
**MYCOID: 475427W\_JOHOR**



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## **COURSE CONTENT**

<b>DAY 1</b>	<b>DAY 2</b>
Introduction to Emergency and Disaster Management – types of emergencies	The importance of communication mechanism
Objective and the importance of Emergency and Disaster Planning	Format for Emergency and Disaster message
Meeting legal requirement in regard to Emergency and Disaster Management	Emergency and Disaster Equipments
Types of Emergency and Disaster Response Teams	Building Evacuation Guidelines
Formation of a Emergency and Disaster Risk Assessment	Responsibility of Evacuation Wardness / Coordinators
Elements of the site and layout plan	Evacuation Drill – a practical experience
Chain of Command – appointment of personnel and definition of duties	Positive steps to prepare one for an Emergency
Command Center	Handling public affairs
What are to be prepared at the Command Center	Post Emergency and Disaster Report

### **FACILITATOR**

Mr.Moorthy Kasinathan possessed a Masters Degree in Human Resources specializing in Occupational Safety and Health from Southern Pacific University, US and is a Competent Occupational Safety and Health Officer registered with Jabatan Keselamatan dan Kesihatan Pekerjaan (JKKP).

He holds several Certificates namely Certificate in Occupational Safety, Health and Environment (MAP), Workplace OSH, Industrial Safety, Fire Fighting, Electrical Safety, Supervisory Leadership Development, Effective Presentation Skills, Production and Operations Management (MIM) and has attended short courses by NIOSH namely Train the Trainer Methodology and First Aider.

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# EMERGENCY & DISASTER MANAGEMENT

**FEBRUARY 12 - 13 ,2026 | VENUE: FMM INSTITUTE, JOHOR BRANCH**

FMM Institute (475427-W)

**Puan Sabrina / Pn. Astri / Pn. Ain**Email : [sabrina@fmm.org.my](mailto:sabrina@fmm.org.my) / [astri@fmm.org.my](mailto:astri@fmm.org.my)  
/ [nur\\_ain@fmm.org.my](mailto:nur_ain@fmm.org.my)

Tel: 07-357 7613 / 14 / 15 / 16 Fax: 07-357 7618

Please tick accordingly:

- Fees: ☐ **FMM Member: RM 1,215.00/pax**  
(inclusive of 8% Service Tax (SST No: W10-1901-32000105))
- ☐ **Non Member: RM 1,350.00/pax**  
(inclusive of 8% Service Tax (SST No: W10-1901-32000105))

Dear Sir/Madam,

Please register the following participant (s) for the above programme:

**(To be completed in BLOCK LETTERS)**

1.Name:	IC No:	Nationality:
Designation:	Email:	Mobile No.:
2.Name:	IC No:	Nationality:
Designation:	Email:	Mobile No.:

*(if space is insufficient, please attach a separate list)***Disclaimer**

Registration is on a first-come first-served basis. All cancellations must be made in writing. There will be no charge for cancellation received 7 or more working days before the start of the webinar. **Cancellation received 5 working days** before the start of the webinar is **subject to a cancellation fee of 50%** of the webinar fees. **Cancellation received 3 working days and below** before the start of the webinar is **subject to a cancellation fee of 100%** of the webinar fees. **If the participant fails to attend the programme, the full webinar fees are payable.** However, replacement can be accepted at no additional cost. The FMM Institute reserves the right to change the speaker, reschedule or cancel the webinar and all efforts will be taken to inform participants of the changes.

**We hereby confirmed that (please tick accordingly):**

- ☐ We will be claiming under **HRD CORP CLAIMABLE COURSES** and full payment would made to FMM Institute in the event that no disbursement from HRD Corp under any circumstances.

- ☐ I (self-sponsor) / We will **NOT BE CLAIMING** under **HRD CORP CLAIMABLE**. Payment will be made to the account payee **FMM Institute** by cheque or bank transfer to **Maybank Account No. 501280056601**.

**Tin No. : C10626805080****BRO No. : 475427-W****SST No. : W10-1901-32000105****Submitted by:**

Name: \_\_\_\_\_ Email: \_\_\_\_\_

Designation: \_\_\_\_\_ Tel No: \_\_\_\_\_ Moblie No: \_\_\_\_\_

Company: \_\_\_\_\_ Address: \_\_\_\_\_

Tin No. : (Company Tax Number) \_\_\_\_\_ Business Registration No. (New/Old) \_\_\_\_\_ SST No (If Applicable): \_\_\_\_\_

Company Stamp &amp; Signature: \_\_\_\_\_ Date: \_\_\_\_\_